	FY2023 PROPOSED															
	FY2023 REQUESTS			\$23,088	\$475	\$23,513		\$1 500	\$1,000	\$625	\$500	\$5,000	\$100	\$600	\$9,425	\$32,938
	FY2022 TM ADOPTED			\$23,092	9470	\$23,517		\$1.500	\$1,100	\$625	\$500	\$5,000	\$100	\$600	\$9,425	\$32,942
	FY2021 ACTUAL			\$21,611	0740	\$22,036		\$1,500	\$448	\$129	\$325	\$4,208	\$72	\$500	\$7,182	\$29,218
nent	FY2020 ACTUAL			\$21,995	0	\$22,370		80	\$0	\$328	\$456	\$1,906	\$0	\$500	\$3,190	\$25,560
Planning & elopment	FY2019 ACTUAL			\$20,842		\$21,217		\$298	\$441	\$431	\$398	\$3,193	\$0	\$600	\$5,360	\$26,576
	FY2018 ACTUAL			\$20,842		\$21,167		\$927	\$440	\$733	\$627	\$2,003	0\$	8600	\$5,330	\$26,497
				Salaries Clerical Longevity		Total		Engineering Services	Printing	Supplies and Expenses	Postage	Adverdsing	Administrative Fundamen	Administrative expenses	Total -	
		PLANNING 01175	Personnel Services				Expenses									TOTAL BUDGET

Form #1

BUDGET NARRATIVE

Description of Department Function

Describe the overall mission or purpose of the Department.

The Planning Board administers the division of land, subdivision control and zoning in an effort to accommodate long term growth.

Programs and Sub-Programs

Consider and list the actual Programs and Sub-Programs Executed by the Department

Accomplishments

Describe the major describable accomplishments or measurable activities in FY22 or CY21. Use statistics whenever possible.

The Planning Board meets one or two times a month to conduct statutorily required public hearings and continued public hearings on various applications on proposed projects; informal discussions with individuals, including attorneys, architects, and engineers, regarding land located in Millis; consistent review of existing zoning by-laws and subdivision rules and regulations for conformance with State statute and revisions as necessary; recommend to Town Meeting action on current or proposed zoning by-laws.

FY23 Departmental Goals

Describe the initiatives and accomplishments planned for FY23

The goal is to maintain the positive aspects of Millis and work to eliminate or mitigate the negative aspects.

Spending Highlights for FY23

Explain any significant budget changes from FY22

The Planning Board will continue to use its expenditures to maintain its statutory and other required functions.

Non-tax Funding

List any expected non-tax revenues that will be used to fund department activities, including an estimate to be received.

The application fees and other charges (consultant review fees) to applicants are used by the Planning Board to pay for professional review of an application's project and accompanying plans.

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TOWN MILLIS
FISCAL YEAR 2023 BUDGET
DEPARTMENT: Planning Board

PERSONNEL SUMMARY

Charles Current Total HRS Current Total HRS Camile Samiday Dayl Asst Camile Samiday Cam		I MILLING DOMIN			アロオのこと		MARY					
POSITION: TATE ILLIN	L		CURRENT TOTAL	HRS/			ANNIV	ANNUAL SALARY	BASE	OTHER		TOTAL
Digit Assi S20,517.00 6 6 12016 S20,463/161nn/927,668n S20,69779 S40,6500 12016 12		TOOLION-PAT LIEM	ANNUAL SALARY	WEEK	GRADE	STEP	DATE	# WKS/HRS @ SAL	SALARY		GEVITY	SALARY
	Camille Standley	Dept. Asst. II	\$23,517.00	16	9	10	12/15	52wksX16hrsX27,65/hr			\$425.00	679 EVO TE
00538 0008 922800228											Anrona	\$62,516,62
005275 0008 527480223												
0008 82/180623												
093278 0008 27/20023												
0008 92620												
2000 \$223,087.75 \$0.00												
\$23,087.75 \$23,087.75												
\$23,087.75 \$0.00 \$425.00												
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\$23,087.75												
\$23,087.75												
\$23,087.75 \$0.00 \$425.00												
\$23,087.75 \$0.00 \$425.00												
\$23,087.75 \$0.00 \$425.00												
20:07	SUBTOTAL/TOTAL								\$23.087.75		C425 DD	619 E40 7E

S:\BUDGET\FY 2023\Departmental Submissions\Planning Board\FY23 FORM #2 Personnel 1-7-22

TOWN OF MILLIS						Form #3
FISCAL YEAR 2023 BUDGET			STAFFING	HISTORY		
Department:Planning Board	,					
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Position	FTE	FTE	FTE	FTE	FTE	FTE
Dept. Assistant II - 16 hrs. week only	0.00	0.00	0.00	0.00	0.00	0.00
			2		*	
CUDTOTAL TOTAL						
SUBTOTAL/TOTAL	-					

DWN OF MILLIS FORM #5 IFISCAL YEAR 2023 BUDGET **EQUIPMENT DETAIL** DEPARTMENT: Planning Board # OF **VALUE OF NEW OR BUDGET** CODE **DESCRIPTION** UNITS **TRADE REPLACE REQUEST**

FISCAL YEAR 2023 BUDGET	Form #6
DEPARTMENT: Planning Board	
Budget Request Above Level Service	
Title:	
Description of Request:	
bescription of Request:	
Detailed Cost Impact:	
Justification for Request	
Attach copies of reports, master plans, or supporting documentation)	



Town of Millis

Host Community Agreement Marijuana Impact Funds Request Form

CIS, MA	mai ijuana impact runus Request.	rorm		
Request Date				
Requestor's Name		IMPO	ORTANT	NOTICE
E-mail		By signing an	d submit	ting this form yo
Phone		used for the	e reques	sted funds will be es stated in this
Department		used for the	form	
Category	Demographic Information	Cla	assifica	ıtion
☐ Training ☐ Materials ☐ Staffing	☐-Child ☐-Middle School ☐-High School			rcement 🗗 Securi
☐-Special Event ☐-General	□ Adult/Parent □ Senior □ General	□-Public Infi □-Inspections		re □Traffic ipal Officials Tim
Description of Request:				
Funding Start Date		_		
Funding End Date				
Total Funding Requested	\$0.00			
8 1	\$0.00	y ,		
Petailed Cost Impact:				
Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expense
Salaries			1	\$0.0
Airfare				\$0.0
Ground Transportation			1	\$0.0
Conference/Registration Fees			1	\$0.0
Lodging			1	\$0.0
Meals and Tips			1	\$0.0
Capital Project			1	\$0.0
Miscellaneous			1	\$0.0
		Grand Total		\$0.0
stification for Request				
ttach copies of reports, master pla	ns, or supporting documentation)			
Requestor Signature		Date Signed		
Approved By				
Approval Signature		Date Approve	ed	